



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf

Carbon Reduction Plan Template

Supplier name: Sonova UK Limited, Sonova Service Center UK Limited and Advanced Bionics UK Ltd.

Publication date: 15/08/2024.....

Commitment to achieving Net Zero

Sonova UK, Sonova Service Center UK Limited and Advanced Bionics UK are committed to reducing their greenhouse gas (GHG) emissions across the value chain in line with what's necessary to achieve net-zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the GHG emissions that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2019

Additional Details relating to the Baseline Emissions calculations:

Sonova UK Limited, Advanced Bionics UK Ltd. and Sonova Service Center UK Limited are all subsidiaries of Sonova Group. While Sonova UK Limited and Advanced Bionics UK Ltd. mainly carry out marketing, sales activities and distribution, Sonova Service Center UK Limited carries out repair and manufacture of hearing instruments. Combined, these subsidiaries employ 252 FTEs (per 31st July 2024). The GHG emissions of these three subsidiaries are reported together under the carbon reduction plan.

Sonova Group's GHG emissions have undergone limited assurance in accordance with ISAE 3000 (revised) and ISAE 3410 both in the base year 2019 as well as the current year 2023.

Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	Mobile and stationary combustion: 250 tCO ₂ e
Scope 2	Electricity consumption: 435 tCO ₂ e (market-based approach)
Scope 3 (Included Sources)	<p>Category 4+9 – Upstream and downstream transportation and distribution: CO₂ emissions related to these categories can currently not be disclosed specifically for the three subsidiaries, as they are managed through global accounts. We anticipate to be able to break this down by the end of 2025. The GHG emissions from Sonova Group in 2019 are 56'838 tCO₂e</p> <p>Category 5: Operational waste: 39 tCO₂e</p> <p>Category 6: Business travel 141 tCO₂e</p> <p>Category 7: Employee commuting 728 tCO₂e</p>
Total Emissions	1'593 tCO ₂ e

Current Emissions Reporting

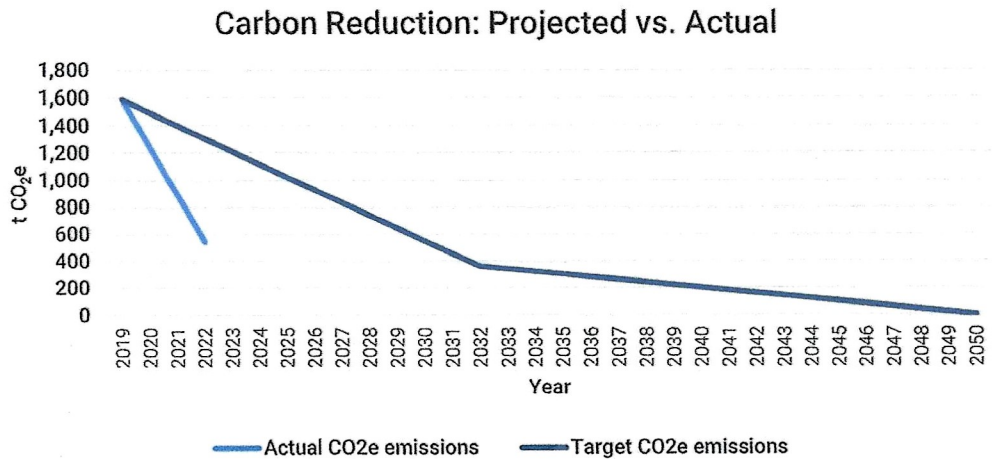
Reporting Year: 2023	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	Mobile and stationary combustion: 131 tCO ₂ e
Scope 2	Electricity consumption: 0 tCO ₂ e
Scope 3 (Included Sources)	<p>Category 4+9 – Upstream and downstream transportation and distribution. The GHG emissions from Sonova Group in 2023 are 47,992 tCO₂e.</p> <p>Category 5: Operational waste: 2 tCO₂e</p> <p>Category 6: Business travel 94 tCO₂e</p> <p>Category 7: Employee commuting 73 tCO₂e</p>
Total Emissions	300 tCO ₂ e

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next ten years to 363 tCO₂e by 2032. This is a reduction of 77%.

Progress against these targets can be seen in the graph below:



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental measures and projects have been completed or implemented since the 2019 baseline. The carbon emission reduction achieved by these schemes equate to 1'047 tCO₂e, a 66% reduction against the 2019 baseline and the measures will be in effect when performing the contract

- Started sourcing 100% renewable electricity for all sites in Scope
- Moved towards a lower carbon car fleet by switching to hybrid and electric vehicles
- Reduced the amounts of operational waste
- Implemented a hybrid working guideline for office-based employees, who can work up to two or three days remotely. Thus reducing employee commuting related GHG emissions

Complementary to these actions, the organizations in scope have among other actions also moved towards using Forest Stewardship Council (FSC) certified paper and cardboard.

Sonova Group has committed to the Science-based target initiative and the targets were validated in the first half of the 2023/24 financial year.

In the future we plan to implement further measures such as:

- Continue to electrify our vehicle fleet
- Review air-travel policy to ensure more responsible business travel

Declaration and Sign Off

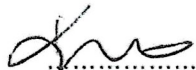
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.


This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

 (KARIN JONES - SONOVA SERVICE CENTRE LTD)

Date: 14/8/24

 (SARAH LOSH - SENIOR FINANCE MANAGER - ADVANCED BUSINESS UK LTD)

 Sales Director Sonova UK LTD

⁴<https://ghgprotocol.org/corporate-standard>

⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>